



BGSA PACS SYSTEM & ONLINE REPORT REPOSITORY
ACCESS REQUEST FORM

I, _____, request access to BGSA's:
(Please print name)

- Synapse PACS Application – Web based application where you can view the images & a simple text version of our Report.
- FTP Report Repository – FTP site where you can download a pdf version of exam reports, the same report format we fax & send to Netcare.

for duties related to my position as a health care professional.

I have read and agree to abide by BGSA Radiology Inc.'s policy D – 40 - 0 Information Handling and Security.

DATE ACCESS REQUIRED BY: _____
END DATE (IF KNOWN): _____
E-MAIL ADDRESS: _____
CONTACT NUMBER: _____

A username & password and instructions on how to access the Synapse site &/or FTP repository will be provided via the email address provide above.

Signature

Date

Return completed Access Request &
Confidentiality Oath forms to:

BGSA Radiology Inc.
c/o Dave Rutledge, IT Support
Fax: (403) 527 - 9148
Email: itsupport@bgsaradiology.ca



CONFIDENTIALITY OATH

I, _____, will observe and comply with all policies and procedures of BGSA Radiology Inc. with respect to privacy, confidentiality, and security of personal health information.

Unless legally authorized to do so, I will not access or disclose personal health information that comes to my knowledge or possession by reason of my affiliation with BGSA Radiology Inc.

I understand that a breach of this agreement may be just cause for termination of my affiliation with BGSA Radiology Inc.

I am aware that BGSA Radiology Inc. has policies and procedures regarding the privacy, confidentiality, and security of personal health information and I understand that it is my responsibility to be familiar with the requirements outlined in these policies and procedures.

I understand that I can refer to the BGSA Radiology Inc. Privacy Officer for the details of these policies.

Signature

Contact number

Date